

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 261  
Date: 2015-09-01  
Day: Tuesday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: ---- **Noon:** clear **3:00 pm:** clear  
**Temperature:** 7:30 am: ---° **Noon:** 79° **3:00 pm:** 82°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	2	1	0	3
	Div. 04		Masonry	0	0	0	0
	09 90 00		Paint/Plaster	0	0	0	0
	02 41 19		Labor	0	0	0	0
	Div. 31		Site Work	1	1	0	2
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 51 23		Drop Ceiling	0	0	0	0
	09 30 00		Tiling	0	0	0	0
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	1	0	0	1
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
	13 27 16	Fire Lock	Modular Fire Vault	0	0	0	0
	Div. 14	United Elevator	Elevator	1	1	0	2
	08 12 00	TCI	Doors	1	0	0	1
Total:	08 14 00						
	08 14 23						

## DAILY REPORT

### Activities Today:

- 1) **Electrical:** continuing addressing misc. items; installing wall sconces in meeting hall
- 2) **Elevator:** continuing with elevator installation
- 3) **HVAC:** continuing with getting RTUs operational; getting all HVAC units operational
- 4) **Carpenter:** getting forms ready for concrete placement for light pole bases; starting to layout interior finishes on the 2<sup>nd</sup> floor
- 5) **Doors:** continuing with door hardware installation
- 6) **Site:** crew is performing final rough grading in preparation for the asphalt placement

# PHOTO INDEX



Photo showing carpenter working on the sonotube forms for the light pole bases.



Photo showing carpenter installing wood trim around a window on the 2<sup>nd</sup> floor.



Photo showing electrician installing light sconces in the meeting hall.



Photo showing final site grading in progress in preparation for asphalt paving.

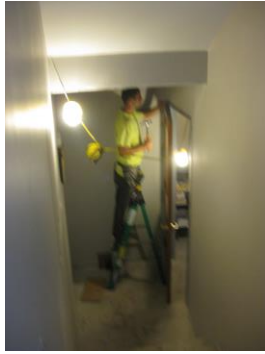


Photo showing workman installing door hardware.

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**